

GENERAL LABORER

CHARACTERISTICS OF WORK

THIS IS UNSKILLED AND LIMITED SEMI-SKILLED MANUAL WORK IN A VARIETY OF TASKS IN THE DEPARTMENT OF PUBLIC WORKS, CRYSTAL SPRINGS, MISSISSIPPI. THE WORK INVOLVES PERFORMANCE OF MANUAL TASKS THAT DO NOT REQUIRE SIGNIFICANT EXPERIENCE TO ACHIEVE EFFECTIVE RESULTS. ASSIGNMENTS OFTEN INCLUDE THE USE OF HAND TOOLS AND POWER OPERATED DEVICES AND THE OCCASIONAL OPERATION OF LIGHT AND MEDIUM-DUTY TRUCKS AND AUTOMOTIVE EQUIPMENT. THE WORK IS USUALLY PERFORMED UNDER DIRECT SUPERVISION ALTHOUGH REPETITIVE, ROUTINE TASKS MAY BE PERFORMED UNDER LIMITED SUPERVISION. ASSIGNMENTS AND SUPERVISION ARE RECEIVED FROM THE SUPERINTENDENT OF PUBLIC WORKS OR ASSISTANT AND THE WORK IS SUBJECT TO REVIEW ON THE BASIS OF RESULTS ACCOMPLISHED.

EXAMPLES OF WORK

THE FOLLOWING EXAMPLES ARE INTENDED ONLY AS ILLUSTRATIONS OF THE VARIOUS TYPES OF WORK PERFORMED IN THIS POSITION. THE ABSENCE OF SPECIFIC STATEMENTS OF DUTIES DOES NOT EXCLUDE THOSE TASKS FROM THE POSITION IF THE WORK IS SIMILAR, RELATED, OR A LOGICAL ASSIGNMENT OF THE POSITION.

PERFORMS MANUAL TASKS ON STREET MAINTENANCE AND CONSTRUCTION; SPREADS, LEVELS, AND PACKS ASPHALT, POURS AND SMOOTHES CONCRETE, SPREADS GRAVEL, CLEARS DRAINAGE FACILITIES AND PERFORMS A VARIETY OF GROUNDSKEEPING TASKS.

PARTICIPATES IN THE COLLECTION OF TRASH AND GARBAGE; PICKS UP AND LOADS MATERIAL ON TRUCKS AND ASSISTS IN ITS DISPOSAL; READS WATER METERS AND RECORDS CONSUMPTION.

ASSISTS IN THE INSTALLATION AND MAINTENANCE OF WATER AND SEWER LINES AND FACILITIES. DIGS TRENCHES AND DITCHES, BACKFILLS AND COMPACTS TRENCHES; ASSISTS IN REPAIRING LEAKS AND BREAKS IN SERVICE LINES.

PERFORMS MAINTENANCE AND GROUNDSKEEPING TASKS IN MUNICIPAL RECREATION AREAS AND OTHER PUBLIC PROPERTY; MOWS GRASS, PLANTS AND PRUNES SHRUBBERY, MAINTAINS FACILITIES AND PLAYING FIELDS.

OPERATES A VARIETY OF STANDARD HAND TOOLS, INCLUDING A SHOVEL, RAKE, WRENCHES, AND OTHERS; OPERATES POWER TOOLS AND LIGHT TO MEDIUM-DUTY AUTOMOTIVE EQUIPMENT.

PERFORMS RELATED WORK AS REQUIRED.

GENERAL LABORER, CONT'D.

MINIMUM REQUIREMENTS

1. ABILITY TO FOLLOW ORAL INSTRUCTIONS.
2. CONSIDERABLE PHYSICAL STAMINA TO PERFORM HARD MANUAL LABOR UNDER ADVERSE CONDITIONS.
3. ABILITY TO LEARN THE STANDARD METHODS, MATERIALS, AND TOOLS AND EQUIPMENT UTILIZED IN AREAS OF WORK ASSIGNMENT.
4. ABILITY TO LEARN THE WORK HAZARDS AND SAFETY PRECAUTIONS ASSOCIATED WITH AREAS OF ASSIGNMENT.
5. ABILITY TO LEARN THE OPERATION OF A VARIETY OF HAND AND POWER TOOLS, SMALL AND MEDIUM SIZED TRUCK, TRACTORS, AND OTHER POWER EQUIPMENT.